

Partner Messaging Release 1, 6, 7

Recording Auto Attendant

1. Press Voicemail Access Button (VMA, VM, or Voicemail)
2. Dial 0 # (administrator mailbox)
3. Dial *****# (your administrator password)
4. Dial 9 (hidden option, you will not be given this option)
5. Dial 3 (Auto Attendants)
6. Dial 1 (Auto Attendant 1 of 4 available)
7. Dial
 - a. 1 for DAY
 - b. 2 for Night
8. Dial 6 (modify)
9. Press *# (skip selector codes)
10. Press 1 (record)
11. Press 1 (STOP Recording)
12. Press:
 1. 23 to Play back
 2. 21 to Re-record
 3. *# to SAVE

*** * Global Commands:**

- *# Back-up one menu level
- *4 Replay the current prompt
- * 1 Alternate Language (Bilingual Mode)